

GLENFIELD PARISH COUNCIL

Park House, Stamford Street, Glenfield, Leicester, LE3 8DL
Telephone & Fax: 0116 231 2498



Minutes of the Meeting of the Parish Council held in the Main Hall, Park House on 17 November 2008

PRESENT: L Breckon (Chair), J Garratt, J Springthorpe, N Cox, L Adlam, R Boby, E Hudson, J Walton, M Neal, T Abbott, J Lawrie, R Denney, K Russell, J Peachey, B Neale, H Eppel J Kneafsey (Administrative Assistant) and A Robotham (Clerk).
Also present County Councillor B Page, District Councillor J Hudson and representing Blaby DC P Tebbitt and G Clark.

1) APOLOGIES:

There were no apologies.

2) CHAIR'S REPORT AND REMARKS:

- a) The Chair welcomed all attendees.
- b) The Chair apologised for his use of the words "unofficial policy" at the previous meeting and any confusion that this may have caused. There is no such thing as an unofficial policy and the words had been used to indicate previous views.

3) DISCLOSURES OF INTEREST:

- a) J Springthorpe and J Peachey disclosed a personal interest in items 14 of the agenda as they were members of the Development Control Committee at Blaby DC.

4) MINUTES OF THE LAST MEETING:

- a) **RESOLVED** that the minutes of the meeting of 27 October 2008 be approved as a correct record, subject to the amendment of "PSCO" to PCSO" in 10a. The Chair duly signed these.

5) BLABY DC PRESENTATION RE THE LOCAL DEVELOPMENT FRAMEWORK CORE STRATEGY (ALTERNATIVE OPTIONS):

- a) G Clark and P Tebbitt presented details about the Blaby DC Alternative Options document, together with information about its background.
- b) Following a series of questions and answers the Chair thanked the Blaby DC representatives and it was noted that during the Full Council on 1 December 2008 a response to the consultation would need to be formulated.

6) PUBLIC PARTICIPATION:

- a) Public Speaking Protocol – There were no registered speakers.
- b) No members of the public present wished to raise any items that were not on the agenda.

7) COMMITTEES:

- a) **RESOLVED** that the minutes of the Property Committee meeting of 6 October 2008 be received and accepted.
- b) The membership of committees was considered and no changes made.

8) POLICIES AND STANDING ORDERS:

- a) In consideration of a proposal to change Standing Orders to remove the need for resolutions to be seconded it was **RESOLVED** not to change Standing Orders in relation to the need to second resolutions.
- b) In consideration of a proposal to amend the Public Speaking Protocol it was **RESOLVED** to amend the Public Speaking Protocol section 3 (Notice to be given) by replacing "no later than 48 hours" with "no later than two working days".

9) FREEDOM OF INFORMATION:

- a) In consideration of a revision of the adopted information publication scheme it was **RESOLVED** to replace the adopted information publication scheme with the Information Commissioner's Office Model Publication Scheme V1.0 (April 2008), without modification.
- b) In consideration of a guide to using the adopted Freedom of Information Model Publication Scheme it was **RESOLVED** to adopt the Guide to Proactively Published Information (November 2008), as circulated

10) **WORKING PARTIES:**

- a) There were no reports.

11) **REPRESENTATIVES AND OBSERVERS ON OUTSIDE BODIES:**

- a) There were no reports.

12) **FINANCE:**

- a) **RESOLVED** that the schedule of accounts paid for the month of October 2008, totalling £16,858.73 together with petty cash payments of £468.31, be approved and that the accounts and balances for the said month be noted and accepted.
- b) In consideration of the full bank reconciliation as at 31 October 2008 it was **RESOLVED** that the full bank reconciliation, 31 October 2008, as presented be received and approved.

13) **POLICING:**

- a) An email from Leicestershire Constabulary thanking council for its work with regard to Neighbourhood Policing was received and noted.

14) **PLANNING:**

- a) **RESOLVED** to receive and note the Planning Report, as circulated.

15) **CLERK'S REPORTS:**

- a) Health and safety issues.
 - i) There was nothing to report.
- b) General Report.
 - i) The Clerk reported that B Merrell had been removed from office under the Local Government Act 1972 Section 85 (1), vacation by failure to attend meetings, and that P Lowe would also have to be removed from office for the same reason.
 - ii) The Clerk reported that he had attended a further meeting at Blaby DC with regard to Section 106 monies and that the meeting had received a very informative presentation from Hinckley and Bosworth Borough Council.

16) **CORRESPONDENCE:**

- a) The Correspondence List, as circulated, was received and noted.
- b) An extract from the Blaby DC Village Fact-File was received and noted. Amendments had been submitted to Blaby DC.
- c) Communities and Local Government re members and employees Code of Conduct. – It was noted that the Clerk had responded in his capacity as Clerk and that the document was in the office if councillors wish to consider comments.

Councillor K Russell left the meeting.

17) **CONFIDENTIAL ITEMS:**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and the public were excluded from the following item by reason of the confidential nature of the business to be discussed (Budgets) and were requested to withdraw.

- a) To consider income and expenditure budgets for the year 2009/10.
 - i) **RESOLVED** to approve the recommended income and expenditure budgets, as circulated, subject to the amendment of the salaries figures, as agreed.
- b) To consider a recommendation from the Community Committee re a Christmas Tree budget for the year 2009/10, 29 September 2008.

- i) **RESOLVED** to defer any decision with regard to a specific budget for Christmas lights until the next meeting.
- c) To consider income and expenditure budgets for the year 2009/10 as recommended by the Property Committee, 3 November 2008.
 - i) **RESOLVED** to approve the income and expenditure budgets as recommended by the Property Committee, 3 November 2008.

There being no other business the Chair declared the meeting closed at 9:50 pm.