

GLENFIELD PARISH COUNCIL

Park House, Stamford Street, Glenfield, Leicester, LE3 8DL
Telephone & Fax: 0116 231 2498



Minutes of the Meeting of the Parish Council held in the Main Hall, Park House on 21 April 2008.

PRESENT: L Breckon (Chair), E Hudson, J Springthorpe, N Cox, R Boby, M Neal, J Walton, L Adlam, K Russell, H Eppel, J Peachey, R Denney, P Lowe, A Robotham (Clerk), J Kneafsey (Administrative Assistant).

Also present District Councillor J Hudson, PC M Cawley, PCSO P Chapman and one member of the public.

1) APOLOGIES:

Apologies were noted from B Neale (Holiday), T Abbott (Work), S Bourne (Work) and J Garratt (Personal).

2) CHAIR'S REPORT AND REMARKS:

a) The Chair reported that the Annual Parish Meeting had been well attended, that minutes would be circulated to all councillors and that six people had put their names forward with regard to the formation of a Parish Plan Group.

3) DISCLOSURES OF INTEREST:

a) J Springthorpe and J Peachey disclosed a personal interest in item 14 of the agenda, planning, as they were members of the Development Control Committee at Blaby DC.

4) MINUTES OF THE LAST MEETING:

a) **RESOLVED** that the minutes of the meeting of 17 March 2008 be approved as a correct record. The Chair duly signed these.

5) PUBLIC PARTICIPATION:

- a) Public Speaking Protocol – There were no registered speakers.
- b) The meeting was suspended at 7:33 pm for members of the public to raise issues that were not on the agenda.
Mr Ridgway raised the issue of the difficulties in crossing Dominion Road and the potential of installing a pedestrian crossing.
The meeting was reconvened at 7:40 pm.

6) POLICING - AN UPDATE BY THE NEIGHBOURHOOD POLICING UNIT:

a) PC M Cawley and PCSO P Chapman gave a presentation on the progress of the Neighbourhood Policing Unit over the last 12 months and their plans for the future, including Police Community Volunteers, changes to surgery dates and times, expanding the coverage by Glenwatch and the introduction of a Smart Water scheme.

7) REPORT FROM DISTRICT COUNCILLORS:

- a) Councillor Hudson reported that -
 - i) Car parking issues were being worked on and marking improved.
 - ii) Whilst there had been no activity since the Open Space Meeting it was planned to re-start the initiative in June 2008.
 - iii) There had been 70 successful prosecutions re fly-tipping and that covert cameras were being introduced.
- b) Councillor Springthorpe reported that –
 - i) Londis had claimed £4,232 in costs following their successful licence appeal.
 - ii) No one from Glenfield had attended the District Youth Conference.
 - iii) J Springthorpe asked J Hudson to confirm that there were no plans for charges on Glenfield's car parks. J Hudson confirmed that this was the case.

- c) Councillor J Peachey reported that he had written to S Dorrell MP re the 15.4% increase in the police precept and that S Dorrell had responded that Government was looking into capping.
- 8) **COMMITTEES:**
- a) **RESOLVED** that minutes of the Property Committee of 4 February 2008 be received and noted.
 - b) **RESOLVED** that minutes of the Community Committee of 28 January 2008 be received and noted.
- 9) **WORKING PARTIES:**
- a) The Clerk reported that the working party dealing with the development of land within the Millennium Green had met, that an outline design had been agreed and that costs were being sought.
 - b) The Personnel Working Party would be dealt with under confidential items.
- 10) **REPRESENTATIVES ON OUTSIDE BODIES:**
- a) J Springthorpe reported that the Millennium Green had held a successful Easter Egg Hunt and that a picnic day was planned for 5 May 2008.
 - b) R Bobby reported that he had attended the Urban Greenways meeting, which had been chaired by R Denney, and that the meeting had been constructive in its objective to provide green space easily accessible to or near to all households.
- 11) **FINANCE:**
- a) **RESOLVED** that the schedule of accounts paid for the month of March 2008, totalling £16,114.44 (including salaries of £6,322.12.) together with petty cash payments of £167.41 be approved and that the accounts and balances for the said month be noted and accepted.
 - b) In consideration of a review of the membership of the Ramblers' Association, following an increase in the cost of membership (£24 to £36), it was **RESOLVED** to maintain membership of the Ramblers' Association. R Denney disclosed a personal interest in the item as Chairman of the Ramblers' Association and did not take part in the vote.
 - c) **RESOLVED** to receive and accept the 2007/8 year end bank reconciliation, as circulated.
- 12) **REVIEW OF THE PARISH COUNCIL'S ORDERS:**
- a) In consideration of a review of the Fees and Charges Policy it was **RESOLVED** to adopt the revised Fees and Charges Policy, as circulated.
 - b) In consideration of terms of reference it was **RESOLVED** to agree the terms of reference for the Glenfield Wildlife and Environment Group as circulated, subject to the removal of the word "full" in the first paragraph.
 - c) In consideration of a review of terms of reference of the Unauthorised use of Council Land Policy it was **RESOLVED** to amend the Unauthorised use of Council Land Policy, as circulated.
 - d) In consideration of internal audits and controls it was **RESOLVED** to create an Internal Audit Working Party comprising of the Chair, Clerk and one other councillor and that its terms of reference be as per the document circulated.
- 13) **COMMUNITY CHARGE NOTICES:**
- a) In consideration of the contents of the community charge notices it was **RESOLVED** not to offer the production of copies in Braille and other languages but to address issues as they arise.
- 14) **PLANNING:**
- a) **RESOLVED** to receive and note the Planning Report, as circulated.

- b) A letter confirming the granting of the appeal re the drinks licence to Londis, as circulated, was noted.

15) CLERK'S REPORTS:

- a) Health and safety issues.
 - i) There was nothing to report.
- b) General Report.
 - i) The damage to the hedge at the bottom of Sandown Road is to be repaired.
 - ii) Leicestershire County Council is to create a formal way through the hedge close to the pedestrian crossing on Station Road, to allow easier access to the library.
 - iii) In consideration of a request by the Clerk re the May meeting(s) it was **RESOLVED** to have one meeting in May 2008, with the meeting starting at 6:30 pm, to allow for the expected high level of business.

16) CORRESPONDENCE:

- a) The Correspondence List, as circulated, was received and noted.
- b) Blaby DC Community Safety Partnership 20 May 2008 – J Springthorpe to attend.
- c) Leicestershire Fire and Rescue plans 2008-2011 – these were noted.
- d) Temporary closure footpath R115, this was noted.
- e) Application to use council lands for a fun fair – It was **RESOLVED** that consideration would be given and dates, times and costs are to be sought.
- f) Blaby DC Community Safety Partnership 3 year plan – this was noted.

17) CONFIDENTIAL ITEMS.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and the public were excluded from the following item by reason of the confidential nature of the business to be discussed (Personnel) and were requested to withdraw.

- a) In consideration of a report from the Personnel Working Party of 21 April 2008 it was:
 - i) **RESOLVED** award a pay settlement based upon the March 2008 RPI of 3.8%.
 - ii) **RESOLVED** to confirm the probationary period of the Administrative Assistant with effect from 29 April 2008.

There being no other business the Chair declared the meeting closed at 9:24 pm.